

# THE UNIVERSITY OF HONG KONG HKU Business School

# Freshmen Registration 2025 Procedures on Freshmen Registration for Non-JUPAS (International, Mainland and Local) Students

Welcome to the HKU Business School! To make sure that you are well prepared for your new journey at our Faculty, the following are important events and registration procedures which you are strongly advised to complete. In particular, you are required to attend the University Registration and Induction Programmes during mid-August to early September 2025. It is important for you to attend all the scheduled activities and complete the required procedures so as not to affect your course selection and collection of Student Registration Card.

<u>Important Note</u>: Your registration with the University may only be considered probationary until all the required official documents are submitted and verified to the satisfaction of the University.

# Online Master Registration To be completed immediately after receiving the HKU portal account

You must complete the Master Registration online via the HKU Portal (<a href="http://hkuportal.hku.hk">http://hkuportal.hku.hk</a> -> Self Service -> Master Registration). The login details will be sent to your contact email address as stated in the online admissions system. Please refer to the 'Guide to Online Master Registration' (<a href="https://document.com/Download">Download</a>). This process is very important and crucial for the production of your Student Registration Card, course selection and application for all University services/facilities.

\*\*\*For non-local students and students using a visa to study in Hong Kong (e.g. student visa, IANG visa, dependent visa, full-time employment visa, visa for Quality Migrant Admission Scheme, and visa for Capital Investment Entrant Scheme, etc.), you should also upload your visa, landing slip, and input the visa expiry date via HKU Portal after completion of your online Master Registration. Please refer to 'Online Submission of Visa, Landing slip and Visa expiry date' for detail.

# **Application for New Student Registration Card**

After you complete the Master Registration online, please go to HKU Portal (<a href="http://hkuportal.hku.hk">http://hkuportal.hku.hk</a> -> SIS Menu -> Self Services -> Student Card Document Upload) to submit your photograph and supporting documents for the production of Student Registration Card. Please refer to the 'Guide to Online Application for Student Registration Card' (<a href="https://pownload">Download</a>).

An email regarding the Collection of Student Registration Card will be sent to your HKU Portal email account from late August. Please come IN PERSON according to the specific date(s), time and venue for collection of your Student Registration Card. Please be reminded to bring along documents mentioned in the email.



The University and Faculty Induction Programmes for New Students will begin on August 12, 2025, depending on your curriculum of study. The Programme comprises four parts, namely Faculty Academic Induction Talk, Programme Induction Talk, Career Orientation for UG Freshmen and CEDARS Non-Academic Induction Talk. New Students are required to register in advance.

#### A1. Academic Matters for New Students

All new students are advised to thoroughly review and familiarize themselves with the essential details to ensure a smooth transition into their academic journey at HKU Business School. Comprehensive information regarding academic matters and academic advising is available in the "Orientation for Freshmen" section, accessible through <a href="https://ug.hkubs.hku.hk/support-and-development/orientation-for-freshmen">https://ug.hkubs.hku.hk/support-and-development/orientation-for-freshmen</a>. In particular, a tailored section, "Course Selection for Undergraduate Students with FAQ," is included and serves as a useful tool and assist freshmen in course selection and planning.

If you have any inquiries or require further guidance regarding your academic planning, please don't hesitate to reach out to the faculty office via email at <a href="mailto:fbe.undergrad@hku.hk">fbe.undergrad@hku.hk</a>. We are here to assist you and provide the necessary support.

#### A2. Common Core Talk

Date:	August 13, 2025 (Wednesday)*	August 28, 2025 (Thursday)*
	(* Identical talk in both dates)	
Time:	2:30 p.m. – 3:30 p.m.	
Venue:	Grand Hall, Centennial Campus,	LG1/F – LE1
	HKU	Library Extension Building,
		Main Campus, HKU
Registration Link:	Please refer to <a href="https://www.cedars.hku.hk/registration-and-induction/">https://www.cedars.hku.hk/registration-and-induction/</a> for	
	registration details.	

## **B. Faculty Academic Induction Talk**

The Faculty Academic Induction talk will give you an overview of your study at HKU and university life including introduction to the Faculty, programme structure, important academic matters such as curriculum requirement, course selection and enrolment, Common Core courses, academic integrity, academic advisement and experiential learning opportunities.

**Date:** August 12, 2025 (Tuesday) **Time:** 2:30 p.m. – 4:30 p.m.

Venue: Rayson Huang Theatre, Pokfulam Campus, HKU

Dress code: Business Casual

**Remarks:** In the event of bad weather on August 12, this face-to-face academic induction

talk will be cancelled, and relevant information will be uploaded to the Faculty's

undergraduate webpage for all freshmen's reference.



## **C1. Programme Induction Talk**

The programme induction is customised for freshmen based on your enrolled curriculum. Hence, freshmen must attend the scheduled programme induction sessions. Should a student be unable to attend, please email your justification along with supporting documents (e.g. medical certificate) to <a href="mailto:fbe.ugenrichment@hku.hk">fbe.ugenrichment@hku.hk</a> at least 7 working days before your induction session.

Student absence without prior approval from the Faculty office may affect their eligibility for enrolling in student enrichment activities, career development and training programmes in AY 2025-26.

Curriculum of Study	Date & Time	Venue
BFin(AMPB)	August 31, 2025 (Sunday) 10:00 a.m. – 5:00 p.m.	TT404, 4/F., T. T. Tsui Building, HKU
BBA(BA)	September 2, 2025 (Tuesday) 6:30 p.m. – 7:45 p.m.	KKL315, 3/F., K.K. Leung Building, HKU
BBA(IBGM)	September 3, 2025 (Wednesday) 6:30 p.m. – 8:15 p.m.	KKL315, 3/F., K.K. Leung Building, HKU
BSc(QFin)	September 4, 2025 (Thursday) 6:30 p.m. – 8:15 p.m.	KKL315, 3/F., K.K. Leung Building, HKU
BSc(MAT)	September 9, 2025 (Tuesday) 6:30 p.m. – 8:15 p.m.	KKL315, 3/F., K.K. Leung Building, HKU
BBA/ BBA(Law)&LLB	September 13, 2025 (Saturday) 10:30 a.m. – 11:30 a.m.	Rayson Huang Theatre, HKU
BBA(Acc&Fin)/ BBA(ADA)/ BBA(Law)&LLB	September 13, 2025 (Saturday) 2:30 p.m. – 5:00 p.m.	Rayson Huang Theatre, HKU
BEcon/ BEcon&Fin	September 14, 2025 (Sunday) 12:00 p.m. – 2:00 p.m.	Rayson Huang Theatre, HKU

# C2. Mixer event for Dual Degree Programme

The students enrolled in our Dual Programmes with the Peking University, Sciences Po and the University of British Columbia are invited to attend a Mixer Event. This Event aims to strengthen connections among current HKU Business School students across various Dual Degree Programmes, from junior to senior. This gathering offers a valuable opportunity to interact with students from different programmes and years, exchanging experiences and providing advice to others to prepare for studies within the 4-year curriculum in HKU and our partner institutions.

Curriculum of Study	Date & Time	Venue
Mixer event for Dual Degree Programmes	August 26, 2025 (Wednesday) 5:00 p.m. – 6:00 p.m.	KKL301, 3/F., K.K. Leung Building, HKU

#### D. Career Orientation for Undergraduates

The Career Orientation by the Undergraduate Career Development & Training (CDT) Team will walk through with you the support that CDT offers in the launching of your career and in preparing you with skills that you need to succeed upon graduation.

The tailored session led by CDT team and experienced career coaches will allow you to gain useful insights and tools for kick-starting your career exploration journey:

**Date:** August 25, 2025 (Monday) **Time:** 10:00 a.m. - 12:30 p.m.

Venue: 1/F, K.K. Leung Building, HKU

Dress code: Casual

# Highlights of the session:

- Overview of Career Development and Training services offered by HKUBS
- Building your Bulletproof Career Roadmap for different Professional Pathways
- Industry Insights Finance Entrepreneurial MNCs Consulting
- Immediately Actionable tasks for building career agility and moving towards your career destination

Online Registration for Orientation Activities B, C1, C2 & D
Click \*https://hku.au1.qualtrics.com/jfe/form/SV\_267eDd3BP5DpaBw

# E. Induction Day for Non-Local Freshmen – 2025 Intake Hosted by the International Student Society, HKU Business School

This is a tailored orientation session hosted by the HKUBS International Student Society (ISS) for all non-local full-time freshmen, aiming at providing an opportunity for all non-local freshmen to meet with their peers during the start of the semester, as well as learn more about the HKU Business School and Hong Kong.

Date: September 20, 2025 (Saturday)

Time: 10:00 a.m. - 4:00 p.m.

Venue: Rayson Huang Theatre, HKU

Dress code: Casual

#### Highlights of the session:

- Introduction of ISS
- Ice-breaking and mingling activity
- On Arrival Information for non-local freshmen
- Networking Lunch
- Campus Tour

### **Online Registration:**

Click # https://hku.au1.qualtrics.com/jfe/form/SV\_eXwddoc6Hc3NHAW

# Student Body Registration & Hall Information Day Student Body Registration and Hall Information Day

New Students will visit the Faculty societies to learn more about the academic planning and get to know your fellow classmates. You will go around the campus to join clubs promoting different cultures, sports and other areas of interest. Students can also visit booths of different halls and join hall visits. Throughout the day, you can enroll for orientation activities by student societies/clubs.

Date: August 10, 2025 (Sunday)
Time: 9:30 a.m. – 5:30 p.m.

For more details, please refer to the Freshmen Bulletin and https://www.studentbodyregistration.hku.hk.

For enquiries regarding memberships and orientation activities, please contact the following persons for the respective student societies:

<b>Student Society / Programme Committee</b>	Eligibility	Contact Person
Business and Economics Association (BEA)	All FBE freshmen	Chloe Cheng Tel: 9530 6235 Email: <u>u3640404@connect.hku.hk</u>
Business Association (BA)	BBA, BBA(Acc&Fin), BBA(ADA), BBA(Law)&LLB, BBA(IBGM), BBA(BA) freshmen	Sophie Chan Tel: 5229 9001 Email: u3640614@connect.hku.hk
Economics and Finance Society (EFS)	BEcon, BEcon&Fin, BFin(AMPB),BSc(MAT), BSc(QFin) freshmen	Arthur Wai Tel: 9764 8910 Email: <u>u3644843@connect.hku.hk</u>
Information Analytics Association (IAA)	BBA(ADA), BBA(BA), BSc(MAT) freshmen	Morris Lee Tel: 6639 3464 Email: <u>u3640288@connect.hku.hk</u>
International Student Society (ISS)	All FBE freshmen	Kevin Hsu Tel: 9887 6428 Email: <u>kevin119@connect.hku.hk</u>
BBA(IBGM) Committee	BBA(IBGM) freshmen	Lam Wai Tel: 6737 0747 Email: lamwai2006@connect.hku.hk
BBA(Law)&LLB Committee	BBA(Law)&LLB freshmen	Hailary Lok Tel: 9886 4709 Email: <u>u3607541@connect.hku.hk</u>
BFin(AMPB) Committee	BFin(AMPB) freshmen	Forsen Lui Tel: 5536 0478 Email: <u>liufs@connect.hku.hk</u>

# **CEDARS Non-Academic Induction Talk**

The Centre of Development and Resources for Students (CEDARS) provides supportive resources and customised opportunities to students, enabling you to strive for excellence in the whole person development. In this CEDARS Non-Academic Induction Talk, students will be introduced to a wide range of non-academic services, support and resources to prepare you for your new learning journey at HKU and enable you for a fruitful first year learning experience.

#### Topics include:

- New student adjustment tips;
- Counselling support;
- Support to students with disabilities and special educational needs (SEN support);
- Financial resources;

- Housing information;
- Career advising:
- Co-curricular programmes and out-of-classroom learning opportunities;
- Different non-academic induction activities, and more...

Limited quota is available on a first-come-first-serve basis. New undergraduates should enrol in one of the following sessions:

	Date & Time	Registration Link
1	August 16, 2025 (Saturday) 6:00 p.m. – 7:00 p.m. (Online)	For HKU members (HKU Portal login is required): <a href="https://hkuems1.hku.hk/hkuems/ec_hdetail.aspx?ueid=102376">https://hkuems1.hku.hk/hkuems/ec_hdetail.aspx?ueid=102376</a>
2	August 27, 2025 (Wednesday) 5:00 p.m. – 6:00 p.m. (Online)	For HKU members (HKU Portal login is required): <a href="https://hkuems1.hku.hk/hkuems/ec_hdetail.aspx?ueid=102377">https://hkuems1.hku.hk/hkuems/ec_hdetail.aspx?ueid=102377</a>

Remarks: In case of inclement weather, the online CEDARS Non-Academic Induction Talk will be held as scheduled.

## **Other Induction Programmes and Activities**

First Year Experience (FYE) website (<a href="https://firstyear.hku.hk/">https://firstyear.hku.hk/</a>) is a one-stop information site for new students to understand more about learning at HKU, adapt to university life and make better use of HKU's support services, meet learning buddies and develop academic and personal goals.

New undergraduates are welcome to visit the FYE page for the latest induction and orientation activities available.

### **Enquiries**

Should you have any enquiries, you are always welcome to contact us:

#### **HKU Business School**

Address: Room 401, 4/F, K.K. Leung Building, The University of Hong Kong

Phone: (852) 3917-5343

Email: fbe.ugenrichment@hku.hk (for orientation/induction arrangements)

fbe.undergrad@hku.hk (for course selection and curriculum related matters)

Office Hours: Monday to Friday 9:00 a.m. – 1:00 p.m. and 2:00 p.m. – 5:50 p.m.

(Closed on Saturdays, Sundays, University holidays and public holidays.)

August 2025

<sup>\*</sup> Please refer to <a href="https://www.cedars.hku.hk/registration-and-induction/curriculum.php">https://www.cedars.hku.hk/registration-and-induction/curriculum.php</a> for the most updated information by selecting your curriculum of study.